

Weekend/Off-Hours Use of Campus

General rules:

- Feel free to use both art supplies and pantry items as needed
- Use of the front room, classroom, kitchen, bathrooms, computer lab, and meeting room is permitted
- Use the sign-in book when you arrive and leave
- Turn on whatever lights you need when you come in and make sure to turn all lights off before leaving
- Respect your fellow students space by keeping things clean and putting things away where they belong

Please note that students **should not**:

- Leave any exterior doors unlocked/propped open
- Leave any windows open
- Use any of the office spaces
- Let in anyone other than regular staff members, teachers or other students
- Answer phones
- Leave their belongings behind unless it is in their personal locker
- Operate machinery or use any dangerous equipment without the supervision of an instructor

If students have any questions or concerns they can contact Kamran Mohammed, Co-Founder of CAM Institute of Design, at 226-402-2707 at any time. In the very unlikely case of an emergency, call 911 and then inform Kamran as well.¹

Please enjoy the campus and treat it as you would your personal space. Thank you! 😊

Signature

Date

¹ CAM Institute of Design is not responsible for any loss of property or injuries incurred on campus outside of regular class time.